G. R. S. IX-5]

Previous references.

1917-18

(GJ)

File No. 59-17

Serial Nos. 1 to 2

Later references:

GJ 155-1885. 1-3, 8 April 1919

GENERAL AND REVENUE SECRETARIAT.

---

p. 9 (E)

Serial Nos. 1 to 2

Part B for Oct. 17.

SUBJECT.

Comptroller

Requesting that the Supts of his Office may be permitted to sign unimportant Communications of a routine Character.

Secy: 2 Jl 2000 Mj: 6.10.17

States that Govt are not in favour of introducing the above Change —

W D 88—GPB—50,000—24-7-16

11.10.17

(1

G. R. S. 11] 1917.

GENERAL AND REVENUE SECRETARIAT.

(97)

NOTES.

File No. 59-17

FILE HEADING.

Superintendents of the Comptroller's Office to sign unimportant Communications of a routine character

From The Comptroller

No. R242 Dated 6/9/17 Received 8/9/17

Diary No. 549 | Enclos. 1 | Spare Copies. | Serial No. 1

BRIEF ABSTRACT OF LETTER.

Requests that the Supdts of his Office may be permitted to sign unimportant Communications of a routine character.

NOTES AND ORDERS.

H. Asst. Secy's orders on the paper under disposal:-

1. "Put up reply. No objection"

Reference to the practice in British India. Any discussion on the subject in Memorandum

Draft submd

Hore 10/9/17

NOTES—First Sheet.

16
11-9-17

549

WD 1233—GPB—60,000—1-12-16—S.

G. R. S. III-2]

General and Revenue Secretariat. | G. 7 File No. 59 of 1917-18

Serial No.

Subd

x Comptrs Office Library No: 153/20-1-17

Manual of Office Procedure of the Office of the Accountant General, Bihar and Orissa, obtained from Mr. S. Shamanna, Asst Comptroller, is put up for reference. Appendix D on page 131 gives a list of papers which may be issued under Superintendents' Signature

No papers on the Subject in the Secretariat are traceable

Hon. Secy) 2. with draft 24/9/17

18
25.9.17

A | 3. I am not in favour of introducing the changes proposed into the Purpose State. If Supdt in Comptroller's office signs the covering the reply may be signed by a clerk in the other office & the term of official correspondence will degenerate. Official correspondence with the audit office must be between gazetted officers.

M
29/9/17

Draft put up.
Subd. Hon. 4. 1st. member. 18
1-10-17 2. 10.17
5. Draft approved by 1st member

6. Issue 18
5.10.17

3/10/17

1376

NOTE—Contn. sheet.

3

D 1283—GPB—60,000—1-12-16—S.

G. R. S. III-2]

General and Revenue Secretariat. C.J. File No. 59 of 1917.

Serial No.	
2	To The Comptroller H 2000. 5. 6.10.17 Stating that Govt are not in favour of introducing the change proposed at Serial B.

NOTE—Contn. sheet.

C.7 59-17
Ser. 1

D 549

Please address all future communications to the Comptroller to the Govt. of H. H. the Maharaja of Mysore.
In reply to this Comm. please refer to
No. R.242

OFFICE OF THE COMPTROLLER TO THE GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

Dated, Bangalore, the 12 Septr: 1917.

DEPT. OF
28 SEP 1917

FROM

M. N. KRISHNA RAO, ESQ., B.A.,
~~Offg.~~ *Comptroller to the Government of His Highness the Maharaja of Mysore.*

To
Rajamantrapravina
.....Dewan Bahadur J. S. Chakravarti....., ESQ., M.A., F.R.A.S., etc.
Secretary to the Government of Mysore,
.....Financial *Department.*

SIR,

With a view to promote despatch of work in this office, I have the honor to request that Superintendents of this office may, as in Account Offices in British India, be permitted to sign --- unimportant communications of a routine character as per list -- enclosed.

I have the honor to be,
Sir,
Your most obedient servant,

Comptroller.

CV/6-9

6.9.17.

WD.0322—GPB—3,000—14-12-16

C. O. 42–Rec.—17]

....Department

191

FROM

M. N. KRISHNA RAO, ESQ., B.A.,
Offg. Comptroller to the Govt. of
H. H. the Maharaja of Mysore.

To

.....Esq.,
Secretary to the Govt. of Mysore,
Dept.

Dated

Despatched

Received

No.....

Subject matter.

List of papers which may be issued under Superintendent's signature

1. Advice of the despatch of forms including Budget Estimate forms.
2. Advice of adjustments made by book transfer which have been approved by a Gazetted Officer.
3. Acknowledgment of papers, documents, books &c.
4. Call for acknowledgment of Permanent Advance.
5. Call for statements of Jail Supplies.
6. Correspondence with the Superintendent, Government Printing in connection with the printing of approved forms and statements and sending proofs of all papers to press.
7. Call for vouchers, schedules and wanting documents.
8. Call for charge reports.
9. Call for return of the Anticipatory Pension Payment Orders.
10. Call for Descriptive Roll of Pensioners.
11. Call for details ~~of~~ or Advices of Remittance.
12. First Reminder (except to Government)
13. Fair and post copy of telegrams.
14. Intimation of a blank return (except to Government).
15. Intimation of ~~xxxxxxxxxxxxxxxx~~ acceptance of change in the rate of General Provident Fund Subscriptions.
16. Issue of warning notices, regarding instalments of Loan repayments.
17. List of pensioners over 70 years of age for verification.
18. Memo communicating account numbers of the State Provident Fund.
19. Memo forwarding copies of letters.
20. Memo returning papers sent to this office by mistake.
21. ~~Next rolls of Police &c., Departments not borne on the Public Works Department books.~~

G.H. 4.9.41

G. R. S. VI—G/32]

SUBJECT.....

.....

.....

Diary No. of letter replied to.....

Section S. I.

File No. 59-17

Serial No. 2

GENERAL AND REVENUE SECRETARIAT,

( )

, *the* *191* .

No. Fd 2000

Date of issue 6-10-1917

To

The Comptroller

Signed by Rao Bahadur B. Srinivasa Iyengar

Sir,

With reference to your letter No: R 242 dated 6th September 1917 ~~from~~ requesting that the Superintendents of your office may with a view to the despatch of work be permitted as in Account-Offices in British India to sign unimportant communications of a routine character

over.

I am directed to State that
Govt are not in favor of
introducing the change
proposed ~~into this State.~~ by ym
I have &c.

18
2-10-17
For Find Secy

wet
3/10

H00 pm
1/10/17

List of enclosure

Copied by

Examined by

WD 86—GPB—60,000—15-11 16

G.R.S. III—3]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

To General Records

For favor of putting up papers available on the subject referred to in the Comptroller's letter of 6.9.17. in the file 4 7 59 of 17 below.

24/9/17 Supdt for II

No papers are available here on the subject.

24/9/17 for II

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

WD 02608—GPB—300—15-5-17—S.

EARLY.

G. R. S. 25]

GENERAL AND REVENUE SECRETARIAT.

Diary No. 579

II Branch.

ROUTINE NOTES (NOT TO BE PRINTED)

Date of Receipt 11.9.17

Report under the five days' rule

* A spare copy of the letter, etc., if in print, should be attached.

Subject*

Authorising Superintendents of Comptroller's office to sign unimportant Communications of a routine Character.

1. Brief explanation of delay in submission.

Most of the Account Manuals of British India regd for reference are not available in the Comptr's Office Library as they have been subd to the Spl Offr & Comptroller. Four days time may kindly be allowed.

Subd 15/9/17

May be allowed subj. to the Registrar 15/9/17

Yes 15/9

2. Further explanation of cause of delay in submission.

GPB—1,000—3-8-11